

PALOS TOWNSHIP BILL AUDIT MEETING 10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465

May 28, 2015 - 6:30 PM

- 1. Call to Order / Roll Call
- 2. Pledge of Allegiance
- 3. Disposition of minutes from previous meetings
 - a. Approval of minutes Bill Audit April 23, 2015
- 4. Special Communications, if any
- 5. Citizens Wishing to Address the Board
- 6. Reports of Officials
 - a. Supervisor
 - 1. Update TOCC May 20th, Spring Conference
 - b. Clerk
 - 1. Democracy Update, May 19, 2015
 - 2. Dept. of Revenue Sticker Update
 - 3. Current Press Releases
 - c. Assessor
 - 1. Currently Processing Permits
- 7. Attorney's Report
- 8. Reports of Standing Committees
 - a. Finance and Administration
 - <u>1.</u> Audit and Approval of Bills
 - 2. Discussion of Draft of Budget and Appropriations Ordinance 2015-2016
 - b. Policy and Personnel
 - a. Approval of 12 month Agreement with Agenda Pal

- b. Adoption of Resolution No. 2015-03 RESOLUTION OF THE TOWN OF PALOS, COOK COUNTY, ILLINOIS REAPPOINTING PALOS FIRE PROTECTION DISTRICT TRUSTEE TODD THIELMAN.
- c. Discussion of dedication sign for the Pearl A. Schumann Health Service
- c. Technology, Automation and Information Trustee Woods, Vice Chair
- a. Web Site Statistics Report May 2015
- b. Continued discussion of purchasing tablets for Board members and the Clerk
- d. Public Services and Health Trustee Brannigan
- a. Health Service Update May 2015
- b. Discussion of Dog Park
- 9. Unfinished Business
- 10. New Business
- 11. Executive Session, If Needed
- 12. Adjournment

PALOS TOWNSHIP MINUTES OF THE MEETING OF THE TOWNSHIP BOARD APRIL 23RD, 2015 BILL AUDIT MEETING

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills at 6:30 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Supervisor Schumann stated that a quorum of elected officials were present for voting purposes.

Trustee Woods moved to approve the minutes of the March 26th, 2015, Bill Audit Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

COMMUNICATIONS FROM THE PUBLIC: None.

OLD BUSINESS:

Once again, **Clerk Nolan** informed the Board members and officials that she must have a copy of their Economic Interest statements for this year. If the statements are not submitted to the County by May 1, 2015, the fines for not submitting on time will begin.

Clerk Nolan reported to the Board that she sent out the invitation letters to the municipalities within the township concerning the May 20th, TOCC Spring Conference at the William Tell Restaurant in Countryside, Illinois.

Update on Homeland Security Staging Center Field Trip at the Cook County Department of Homeland Security and Emergency Management

Date:Saturday, April 18th, 2015Location:Oak Forest, Illinois

| Attendees | Clerk Nolan, Trustee Lebarre | (from Palos Township) |
|-----------|------------------------------|----------------------------|
| | Treasurer Ken Nolan | (from City of Palos Hills) |

Trustee Lebarre and **Clerk Nolan** explained the different things they witnessed and many others they were told about. Some of the things available to townships and municipalities from the Cook County Department of Homeland Security and Management are generators, water pumps, light towers, message boards, portable heaters and air conditioners, sandbagging equipment, shelter systems and more.

Both **Trustee Lebarre** and **Clerk Nolan** thought it was an extremely interesting and impressive tour.

Trustee Lebarre suggested that **Clerk Nolan** be the Township contact person for the Cook County Department of Homeland Security & Emergency Management.

Clerk Nolan and the Board and officials will work together, in time, to prepare a Homeland Security Plan for unincorporated Palos Township.

NEW BUSINESS:

Current Press Releases: None.

Health Service Update:

Trustee Brannigan reported that **Jenette Leddy**, Director of Health Services, informed her that no non-residents have come to the Health Service at this time. **Trustee Brannigan** will speak to Jenette concerning a press release for the new fee schedule which now includes non-residents. The Health Fair will be on June 3rd, 2015. The hours are 9:00 a.m. to 3:00 p.m. Notices concerning this are placed in the local papers, sent to township senior clubs, and can be viewed on the New Beginnings Church board in Palos Hills.

The bills of the Town Fund were passed for approval by the Board.

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Lebarre** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

The bills of the General Assistance Fund were passed for approval by the Board.

Trustee Lebarre moved to approve the audit of the General Assistance Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Lebarre, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Michael Lebarre has turned in his resignation which will be effective on April 30th at 11:59 p.m. He thanked all the officials for all of their help and cooperation with him at the township. He said that he truly enjoyed his time at the Township and he has made many friends. He will definitely miss all of us, and he is always willing to help with any Veteran's activities that the township may engage in.

The officials gave their good-bye sentiments to Trustee Lebarre, and thanked him for all he has done.

We will miss you Mike! You have done a tremendous job for us! We wish you the best of luck in your new endeavor as an Alderman for the City of Palos Hills!

Trustee Woods stated that he will e-mail the Clerk four things to be placed on the Regular Meeting Agenda in May.

Trustee Woods moved to adjourn the meeting at 7:05 P.M. **Trustee Lebarre** seconded the motion. The motion was unanimously approved. Meeting adjourned.

Jane A. Nolan Clerk Palos Township

Clerk

From: Clerk David Orr [clerk.media@cookcountyclerk.ccsend.com] on behalf of Clerk David Orr [clerk.david@cookcountyil.gov]

Sent: Tuesday, May 19, 2015 9:57 AM

To: clerk@palostownship.org

Subject: Democracy Update - May 19, 2015

COOK COUNTY CLERK



Dear Friends,

With the April 7 Consolidated Election in the books, allow me to recap a few highlights and fill you in on our ongoing voter registration efforts.



Voter Registration Efforts

No sooner had the April 7 Consolidated Election wrapped up than my staff were back on the trail conducting voter registration outreach. In the past few weeks alone, often with the valuable assistance of the League of Women Voters, we have registered about two dozen new citizens at a naturalization ceremony at Moraine Valley Community College (pictured at left), assisted about 120 Reavis High School seniors in registering, and set up voter registration events at Glenbrook North, Streamwood, Palatine, and Barrington high schools. A host of other voter registration efforts are planned throughout spring and summer.

Post-Election Update

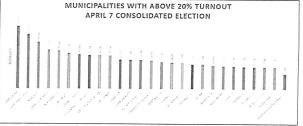
Finalized results from the April 7 Consolidated Election can be viewed at <u>cookcountyclerk.com/elections/results</u>. We reported 95 percent of results within two hours of the polls closing. This election, which featured more than 2,000 candidates and nearly 700 races, was not entirely uneventful for suburban Cook County. Five contests were decided by five or fewer votes - reinforcing the fact that <u>every vote makes a difference</u>.

Range of Turnout

The overall turnout in suburban Cook County for the April 7 election was just over 14 percent. However, the range of the turnout was pretty wide, as turnout by municipality ranged from 2 to 59 percent. Twenty-six municipalities had turnout of 20 percent or more and 10 had turnout of 30 percent or above.

High School and College Election Judges

A record number of college students -731 - from 55 schools served as equipment managers for the election.



(Click chart for larger version)

We also had 590 juniors and seniors from 79 suburban high schools work as election judges. Additionally, 41 high school students served as equipment managers. The high schools with the most participants were: Hillcrest High School (62), Proviso Math & Science Academy (45), and Palatine High School (36). Colleges with the highest numbers of students serving this past election were: Moraine Valley (89), Loyola (85), and Harper (77).

A great thanks to these students and the administrators at their schools, who worked with my staff in their recruitment efforts.

Sign Up for Democracy Updates: If you know someone who would like to receive future editions of our Democracy Updates, or if you are reading a forwarded copy and would like your own, please use this sign-up form <u>http://bit.ly/1nri3L6</u>to get on our mailing list.

Sincerely,

X

David Orr Cook County Clerk



Forward email

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This email was sent to clerk@palostownship.org by clerk.david@cookcountyil.gov

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PALOS TOWNSHIP STATE OF ILLINOIS COUNTY OF COOK

FROM: TOWN FUND

DATE: MAY 28, 2015 FOR JUNE 1, 2015 BILL AUDIT

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

| | purposes. | | | | | | |
|-----|-----------|----------------------------------|--|----|-----------|-------------------|---------|
| No. | Date | Vendor | Purpose | | Amount | Account Number | Check # |
| | | | | | | | |
| 1 | 6/1/2015 | GENE ADAMS | Payroll | \$ | 1,752.26 | 4131 | Debit |
| 2 | 6/1/2015 | ALICE BATOL DELROSARIO | Payroll | \$ | 5,276.90 | 7501 | Debit |
| 3 | 6/1/2015 | CAROL BEST | Payroll | \$ | 1,140.05 | 7521 | Debit |
| 4 | 6/1/2015 | SHARON BRANNIGAN | Payroll | \$ | 414.74 | 4141 | Debit |
| 5 | 6/1/2015 | CAROL CHAMALES | Payroll | \$ | 108.12 | 7521 | Debit |
| 6 | 6/1/2015 | EVELYN DIBBERN | Payroll | \$ | 2,354.73 | 6331 | Debit |
| 7 | 6/1/2015 | COLLEEN GRANT SCHUMANN | Payroll | \$ | 1,746.80 | 4101 | Debit |
| 8 | 6/1/2015 | ANDRZEJ HARMATA | Payroll | \$ | 1,848.71 | 7021 | Debit |
| 9 | 6/1/2015 | KATHRYN KEIFFER | Payroll | \$ | 2,792.19 | 7521 | Debit |
| 10 | 6/1/2015 | JENETTE L. LEEDY | Payroll | \$ | 2,625.54 | 7521 | Debit |
| 11 | 6/1/2015 | ROBERT E. MALONEY | Payroll | \$ | 725.71 | 4121 | Debit |
| 12 | 6/1/2015 | JANE NOLAN | Payroll | \$ | 824.71 | 4111 | Debit |
| 13 | 6/1/2015 | DEBRA RAMOS | Payroll | \$ | 568.17 | 7521 | Debit |
| 14 | 6/1/2015 | RICHARD C. RILEY | Payroll | \$ | 387.10 | 4141 | Debit |
| 15 | 6/1/2015 | A.V. STANEVICH D.P.M. | Payroll | \$ | 2,540.07 | 7541 | Debit |
| 16 | 6/1/2015 | LUCIANO VALDEZ | Payroll | \$ | 6,727.00 | 7501 | Debit |
| 17 | 6/1/2015 | ALICIA VODICKA | Payroll | \$ | 3,887.28 | 7521 | Debit |
| 18 | 6/1/2015 | MARY WALLENBURG | Payroll | \$ | 1,281.89 | 7021 | Debit |
| 19 | 6/1/2015 | BRENT WOODS | Payroll | \$ | 321.12 | 4141 | Debit |
| 20 | 6/1/2015 | E.F.T.P.S. | Payroll Taxes | \$ | 12,982.64 | VAR. | Debit |
| 21 | 6/1/2015 | IMRF - TOWN FUND PORTION | Pension Contributions | \$ | 5,111.10 | 7061 | Debit |
| 22 | 6/1/2015 | PAYROLL PROCESSORS | Payroll processing fees & Quarterly Rpts | \$ | 65.90 | 8101 | Debit |
| 23 | 6/1/2015 | NCPERS GROUP LIFE INS. | Group Life Insurance | \$ | 64.00 | 2091 | |
| 24 | 6/1/2015 | VALIC C/O JP MORGAN CHASE BANK | Employee Voluntary Contrib. | \$ | 50.00 | 2095 | |
| 25 | 6/1/2015 | C & J OFFICE MACHINES | Maint of Equip - H.S. Fax/Printer Toner | \$ | 50.00 | 4301 | |
| 26 | 6/1/2015 | JOHN YERKES & SONS, INC. | Building Maintenance - New Water Heater | \$ | 1,085.00 | 4302 | |
| 27 | 6/1/2015 | RICHARD A. BRANDT | Building Maintenance | \$ | 30.00 | 4302 | |
| 28 | 6/1/2015 | DASHMIRE LIKA | Twp. Cleaning Service | \$ | 795.00 | 4311 | |
| 29 | 6/1/2015 | COM ED | Utility - Electricity | \$ | 384.00 | 4341 | |
| 30 | 6/1/2015 | NICOR GAS | Utility - Gas | \$ | 69.24 | 4341 | |
| 31 | 6/1/2015 | А Т & Т | Phone Service - U-verse | \$ | 80.00 | 4351 | |
| 32 | 6/1/2015 | CALL ONE | Phone Service | \$ | 361.46 | 4351 | |
| 33 | 6/1/2015 | LOGSDON OFFICE SUPPLY | Misc. Office Supplies | \$ | 224.02 | 5101 | |
| 34 | 6/1/2015 | PERSONNEL CONCEPTS COMPLIANCE | Misc. Office Supplies | \$ | 15.90 | 5101 | |
| 35 | 6/1/2015 | PETTY CASH | Misc. Office Supplies | \$ | 400.00 | 5101 | |
| 36 | 6/1/2015 | TOWNSHIP OFFICIALS OF ILLINOIS | Annual Dues | \$ | 1,149.12 | 5501 | |
| 37 | 6/1/2015 | TOWHSHIP SUPERVISORS OF ILLINOIS | Annual Dues | \$ | 30.00 | 5501 | |
| 38 | 6/1/2015 | TYPE CONCEPTS, INC. | Assessor - Office Supplies Brochures | \$ | 345.00 | 6101 | |
| 39 | 6/1/2015 | EVELYN DIBBERN | Assessor - Travel Mileage Reimbursement | \$ | 13.80 | 6421 | |
| 40 | 6/1/2015 | TRESSLER LLP | Twp. Legal Service | \$ | 1,353.00 | 7011 | |
| 41 | 6/1/2015 | CAROL BEST | Reimbursement Liab. Insurance | \$ | 106.00 | 7101 | |
| 42 | 6/1/2015 | CENTRAL MGMT. SERVICES-LGHP | Group Health Insurance | \$ | 4,099.00 | 7111 | |
| 43 | 6/1/2015 | RICHARD DEMMA E.A. | Twp. Accountant | \$ | 765.00 | 7341 | |
| 44 | 6/1/2015 | JENNIFER LEEDY KLAIBER | H. S. Misc. Office Asst. | \$ | 253.75 | 7521 | |
| 45 | 6/1/2015 | PSS WORLD MEDICAL, INC. | H.S Medical Supplies | \$ | 116.27 | 7631 | |
| 46 | 6/1/2015 | CHALET FLORIST | Misc. Office Exp - CGE Dad's Wake | \$ | 231.00 | 8101 | |
| 47 | 6/1/2015 | SHRED-IT USA | Misc. Office Exp - Shredding | \$ | 36.75 | 8101 | |
| 48 | 6/1/2015 | STERICYCLE, INC. | Misc. Office Exp - H.S. | \$ | 81.84 | 8101 | |
| | | | | | | | |

TOTAL FOR FEBRUARY

\$ 67,671.88

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed _____ Township Clerk STATE OF ILLINOIS)) SS. COUNTY OF COOK)

PALOS TOWNSHIP

ORDINANCE NO. 2015-

BUDGET & APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2015 AND ENDING MARCH 31, 2016

WHEREAS, the Illinois Municipal Budget Law 50 ILCS 330/3 requires that the township fiscal year be established annually in the budget and appropriation ordinance; and

WHEREAS, the Palos Township Board of Trustees hereby determines and fixes the fiscal year of the Town of Palos (commonly known as "Palos Township") to begin on April 1, 2015 and end on March 31, 2016; and

WHEREAS, the Palos Board of Trustees intends by this ordinance to appropriate funds for all town purposes for PALOS TOWNSHIP, Cook County, Illinois, for the fiscal year beginning April 1, 2015 and ending March 31, 2016.

NOW, THEREFORE, BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois, as follows:

SECTION 1: That the amounts hereinafter set forth, or so much threof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of PALOS TOWNSHIP, be and the same are hereby appropriated for the town purposes of PALOS TOWNSHIP, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2015 and ending on March 31, 2016.

That the following budget containing an estimate of revenues and SECTION 2: expenditures is hereby adopted for the following funds:

| <u>1.</u> | GENERAL TOWN FUND | 2014-2015 Actual | | | 2015-2016 Budget | | 2015-2016 oppropriated |
|-----------|---|---------------------|--------------|----------------|---------------------|------------------------|---------------------------|
| | CASH ON HAND, APRIL 1. 2015 | \$ | 645,771.00 | \$ | 532,237.67 | \$ | 532,237.67 |
| | ESTIMATED REVENUES | | | | | | |
| | Net Property Tax Receipts | \$ | 832,797.07 | \$ | 835,000.00 | \$ | 835,000.00 |
| | Personal Property Replacement Tax | \$ | 22,416.56 | \$ | 20,000.00 | \$ | 20,000.00 |
| | Donations | \$ | 14,833.50 | \$ | 13,000.00 | \$ | 13,000.00 |
| | Other Income | \$ | 825.00 | \$ | 500.00 | \$ | 500.00 |
| | Interest Income | \$ | 97.83 | \$ | 100.00 | \$ | 100.00 |
| | Health Service Clinic Fees | \$ | 32,661.48 | \$ | 47,000.00 | \$ | 47,000.00 |
| | Oustanding Loans | \$ | - | \$ | 85,000.00 | \$ | 85,000.00 |
| | - | | | | | \$ | _ |
| | TOTAL ESTIMATED REVENUES: | <u>\$</u> | 903,631.44 | \$ | 1,000,600.00 | | 1,000,600.00 |
| | TOTAL ESTIMATED FUNDS AVAILABLE: | \$ | 1,549,402.44 | <u>\$</u> | 1,532,837.67 | <u>\$</u> | 1,532,837.67 |
| | BUDGETED EXPENDITURES | | | | | | |
| 1.1 | L Administration | \$ | 448,028.47 | \$ | 458,380.00 | \$ | 504,218.00 |
| | 2 Assessor | \$ | 45,571.74 | \$ | 48,100.00 | \$ | 52,910.00 |
| | 3 Youth Services | \$ | 27,800.00 | \$ | 27,800.00 | \$ | 27,800.00 |
| | 4 Health Services | \$ | 364,442.76 | \$ | 392,000.00 | \$ | 438,500.00 |
| | 5 Senior Citizens | \$ | 55,400.00 | \$ | 50,900.00 | \$ | 48,700.00 |
| | 5 Contingencies | \$ | 17,000.00 | \$ | 15,000.00 | \$ | 14,300.00 |
| 1.0 | Contingencies | <u>7</u> | 17,000.00 | <u>7</u> | 13,000.00 | 7 | 14,300.00 |
| | TOTAL EXPENDITURES/APPROPRIATIONS: | <u>\$</u> | 958,242.97 | <u>\$</u> | 992,180.00 | <u>\$ 1,086,428.00</u> | |
| | ESTIMATED CASH ON HAND, MARCH 31, 2016 | <u>\$</u> | 591,159.47 | \$ | 540,657.67 | \$ | 446,409.67 |
| 1.1 | L ADMINISTRATION (GENERAL TOWN FUND) | | | | | | |
| | PERSONNEL | | | | | | |
| | Salaries | \$ | 104,648.40 | \$ | 105,400.00 | \$ | 115,940.00 |
| | Employees Insurance (Health) | \$ | 50,821.00 | \$ | 40,000.00 | \$ | 44,000.00 |
| | Pension Contribution (I.M.R.F.) | \$ | 44,051.29 | \$ | 47,000.00 | \$ | 51,700.00 |
| | Unemployment Insurance | \$ | 461.62 | \$ | 600.00 | \$ | 660.00 |
| | Worker's Compensation | | - | \$ | - | \$ | - |
| | Medicare | \$ \$ | - | \$ | - | \$ | - |
| | Social Security Contribution (F.I.C.A.) | \$ | 19,938.19 | \$ | 22,000.00 | \$ | 24,200.00 |
| | Bonds (Town Officer and Employees) | \$ | 1,000.00 | \$ | 500.00 | \$ | 550.00 |
| | Subtotal Personnel | <u>+</u> \$ | 220,920.50 | <u>+</u> \$ | 215,500.00 | <u>+</u> \$ | |
| | Subtotal Personner | Ş | 220,920.50 | Ş | 215,500.00 | Ş | 237,050.00 |

CONTRACTUAL SERVICES

| DTAL ADMINISTRATION I <u>SESSOR</u> (GENERAL TOWN FUND) IRSONNEL Iaries (Deputy Assessor) | \$ \$ \$ | 448,028.47 42,370.00 | \$ \$ | 458,380.00 43,400.00 | \$ \$ | 504,218.00 47,740.00 |
|--|--|--|---|---|--|--|
| SESSOR (GENERAL TOWN FUND) | <u>\$</u> | <u>448,028.47</u> | <u>\$</u> | | · | <u>504,218.00</u> |
| | <u>\$</u> | 448,028.47 | <u>\$</u> | | · | 504,218.00 |
| TAL ADMINISTRATION | <u>\$</u> | 448,028.47 | <u>\$</u> | | · | 504,218.00 |
| | | | | · | Ŷ | |
| btotal Capital Outlay | Ş | - | \$ | 11,300.00 | \$ | 12,430.00 |
| | <u>\$</u> \$ | | | | | |
| ildings fice Equipment | \$ \$ | - | \$ \$ | 5,000.00 6,300.00 | \$ \$ | 5,500.00 6,930.00 |
| <u>IPITAL OUTLAY</u> | ć | | ć | E 000 00 | ć | E E00.00 |
| | | | | | | |
| btotal Other Expenditures | \$ | - | \$ | - | \$ | - |
| bt Service (Buildings) | \$ | | \$ | | \$ | |
| THER EXPENDITURES | | | | | | |
| btotal Commodities | \$ | 12,192.79 | \$ | 13,500.00 | \$ | 14,850.00 |
| perating Supplies | \$ | 149.44 | \$ | 500.00 | \$ | 550.00 |
| fice Supplies | \$ | 12,043.35 | \$ | 13,000.00 | \$ | 14,300.00 |
| OMMODITIES | | | | | | |
| total Contractual Services | \$ | 214,915.18 | \$ | 218,080.00 | \$ | 239,888.00 |
| nitorial Service | \$ | 11,201.13 | \$ | 12,500.00 | \$ | 13,750.00 |
| fice Assistnats | \$ | 64,749.95 | \$ | 65,930.00 | \$ | 72,523.00 |
| nual Independent Audit | \$ | 9,695.00 | \$ | 10,500.00 | \$ | 11,550.00 |
| eneral Insurance | \$ | 20,029.00 | \$ | 21,000.00 | \$ | 23,100.00 |
| ability Insurance (Errors/Omissions) | \$ | - | \$ | 2,000.00 | \$ | 2,200.00 |
| ilities (Water, Gas, Electricity) | \$ | 9,617.04 | \$ | 10,000.00 | \$ | 11,000.00 |
| aining (Workshops) | \$ \$ | 679.95 | ې \$ | 3,000.00 | ې \$ | 3,300.00 |
| avel Expenses - General | ې \$ | 4,973.52 | ې \$ | 2,500.00 | ې \$ | 2,750.00 |
| inting inferences and Dues | \$ \$ | 2,021.90 4,973.52 | ې \$ | 6,000.00 | ې \$ | 5,500.00 6,600.00 |
| blishing inting | \$ \$ | 568.00 2,621.96 | \$ \$ | 650.00 3,000.00 | \$ \$ | 715.00 3,300.00 |
| lephone | \$ ¢ | 18,489.75 | \$ ¢ | 7,000.00 | \$ ¢ | 7,700.00 |
| statge | | - | - | | - | 2,200.00 |
| gal Services | | | - | | - | 22,000.00 |
| counting Services | | | • | | | 13,200.00 |
| aintenance (Equipment) | | 23,262.67 | \$ | 15,000.00 | \$ | 16,500.00 |
| aintenance (Buildings) | \$ | 15,187.53 | \$ | 25,000.00 | \$ | 27,500.00 |
| aint cou gal | renance (Equipment) Inting Services Services | tenance (Equipment)\$unting Services\$Services\$ | tenance (Equipment)\$23,262.67inting Services\$11,885.00Services\$19,200.00 | tenance (Equipment)\$23,262.67\$inting Services\$11,885.00\$Services\$19,200.00\$ | senance (Equipment)\$23,262.67\$15,000.00inting Services\$11,885.00\$12,000.00Services\$19,200.00\$20,000.00 | tenance (Equipment)\$23,262.67\$15,000.00\$inting Services\$11,885.00\$12,000.00\$Services\$19,200.00\$20,000.00\$ |

| Unemployment Insurance | \$ | - | \$ | - | \$ - |
|---|-----------------------|-----------|-----------------|-----------|-----------------|
| Subtotal Personnel | <u>\$</u> \$ | 42,370.00 | \$ | 43,400.00 | \$ 47,740.00 |
| CONTRACTUAL SERVICES | | | | | |
| Telephone (Assessor) | \$ | 733.73 | \$ | 450.00 | \$ 495.00 |
| Publishing/Printing | \$ \$ | - | \$ | 300.00 | \$ 330.00 |
| Dues and Conferences (Assessor) | \$ | 787.80 | \$ | 850.00 | \$ 935.00 |
| Travel Expenses (Assessor) | \$ | 146.81 | \$ | 300.00 | \$ 330.00 |
| Training (Professional Assessor) | <u>\$</u> | 200.00 | \$ | 300.00 | \$ 330.00 |
| Subtotal Contractual Services | \$ | 1,868.34 | \$ | 2,200.00 | \$ 2,420.00 |
| COMMODITIES | | | | | |
| Office Supplies (Assessor) | \$ | 633.40 | \$ | 1,000.00 | \$ 1,100.00 |
| Subtotal Commodities | <u>\$</u> \$ | 633.40 | \$ | 1,000.00 | \$ 1,100.00 |
| OTHER EXPENDITURES | | | | | |
| Miscellaneous Charges Assessor | <u>\$</u> \$ | 700.00 | \$ | 1,500.00 | \$ 1,650.00 |
| Subtotal Other Expenditures | \$ | 700.00 | \$ | 1,500.00 | \$ 1,650.00 |
| CAPITAL OUTLAY | | | | | |
| Equipment | \$ | - | \$ | - | \$ - |
| Subtotal Capital Outlay | <u>\$</u> \$ | - | <u>\$</u> \$ | - | \$ - |
| TOTAL ASSESSOR: | \$ | 45,571.74 | \$ | 48,100.00 | \$ 52,910.00 |
| 1.3 <u>YOUTH SERVICES</u> (GENERAL TOWN FUND) | | | | | |
| PERSONNEL | | | | | |
| Salaries (Youth Services) | \$ | - | \$ | 17,000.00 | \$ 18,700.00 |
| Unemployment Insurance | \$ <u>\$</u> \$ | - | \$ | - | \$ - |
| Subtotal Personnel | \$ | - | \$ | 17,000.00 | \$ 18,700.00 |
| CONTRACTUAL SERVICES | | | | | |
| Other Professional Services | \$ | - | \$ | 400.00 | \$ 440.00 |
| Rentals | | - | \$ | 400.00 | \$ 440.00 |
| Youth Services | \$ <u>\$</u> \$ | - | \$ | 10,000.00 | \$ 11,000.00 |
| Subtotal Contractual Services | \$ | - | \$ | 10,800.00 | \$ 11,880.00 |

COMMODITIES

| Gasoline/Oil | \$ | - | \$ | - | \$ - |
|---|-----------------------|------------|-----------------|------------|------------------|
| Operating Supplies | \$ | - | \$ | - | \$ - |
| Supplies (Equipment) | \$ | - | \$ | - | \$ - |
| Supplies (Roads) | \$ | - | \$ | - | \$ - |
| Supplies (Grounds) | \$ | - | \$ | - | \$ - |
| Subtotal Commodities | \$ <u>\$</u> \$ | - | \$ | - | \$ - |
| OTHER EXPENDITURES | | | | | |
| Miscellaneous Charges | \$ | | \$ | | \$ - |
| Subtotal Other Expenditures | <u>\$</u> \$ | - | \$ | - | \$ - |
| CAPITAL OUTLAY | | | | | |
| Land | \$ | - | \$ | - | \$ - |
| Equipment | \$ \$ \$ | - | \$ | - | \$ - |
| Vehicle | \$ | - | \$ | - | \$ - |
| Sutotal Capital Outlay | \$ | - | \$ | - | \$ - |
| TOTAL YOUTH SERVICES: | \$ | - | \$ | 27,800.00 | \$ 30,580.00 |
| 1.4 HEALTH SERVICES (GENERAL TOWN FUND) | | | | | |
| PERSONNEL | | | | | |
| Compensation (Non-Elected Personnel) | \$ | - | \$ | - | \$ - |
| Medical Doctors | \$ | 135,981.50 | \$ | 148,000.00 | \$ 162,800.00 |
| Nurses and Staff | \$ | 169,601.90 | \$ | 173,000.00 | \$ 190,300.00 |
| Podiatrist | \$ | 25,791.48 | \$ | 28,000.00 | \$ 30,800.00 |
| F.I.C.A. (Health Services) | \$ | 12,538.51 | \$ | 20,000.00 | \$ 22,000.00 |
| Subtotal Personnel | \$ | 343,913.39 | \$ | 369,000.00 | \$ 405,900.00 |
| CONTRACTUAL SERVICES | | | | | |
| Medical Supplies | \$ | 17,005.50 | \$ | 19,000.00 | \$ 20,900.00 |
| Office Supplies (Health Services) | \$ | 3,523.87 | \$ | 4,000.00 | \$ 5,700.00 |
| Medicine | \$ | _ | \$ | - | \$ 6,000.00 |
| Subtotal Contractual Services | \$ | 20,529.37 | \$ | 23,000.00 | \$ 32,600.00 |
| COMMODITIES | \$ | _ | \$ | - | \$ - |
| Subtotal Commodities | <u>\$</u> \$ | - | <u>\$</u> \$ | - | \$ - |

| OTHER EXPENDITURES | \$ | - | \$ | - | \$ - |
|--|-----------------------|------------|-----------------|------------|------------------|
| Subtotal Other Expenditures | <u>\$</u> \$ | - | \$ | - | \$ - |
| CAPITAL OUTLAY | \$ | _ | \$ | _ | \$ _ |
| Subtotal Capital Outlay | <u>\$</u> \$ | - | \$ | - | \$ - |
| TOTAL HEALTH SERVICES: | \$ | 364,442.76 | \$ | 392,000.00 | \$ 438,500.00 |
| 1.5 SENIOR CITIZENS (GENERAL TOWN FUNDS) | | | | | |
| PERSONNEL | | | | | |
| Senior Coordinator and Staff | \$ | - | \$ | - | \$ 10,000.00 |
| Subtotal Personnel | <u>\$</u> \$ | - | <u>\$</u> \$ | - | \$ 10,000.00 |
| CONTRACTUAL SERVICES | | | | | |
| Senior Transportation in Cooperation with | | | | | |
| Palos Hills | \$ | 12,000.00 | \$ | 12,000.00 | \$ 13,200.00 |
| Social Program and Events | \$ <u>\$</u> \$ | 17,550.00 | \$ | 5,000.00 | \$ 5,500.00 |
| Subtotal Contractual Services | \$ | 29,550.00 | \$ | 17,000.00 | \$ 18,700.00 |
| COMMODITIES | \$ | - | \$ | - | \$ - |
| Subtotal Commodities | \$ | - | \$ | - | \$ - |
| OTHER EXPENDITURES | | | | | |
| Grants | \$ | - | \$ | 17,550.00 | \$ 20,000.00 |
| Subtotal Other Expenditures | \$ | - | \$ | 17,550.00 | \$ 20,000.00 |
| CAPITAL OUTLAY | \$ | - | \$ | - | \$ - |
| Subtotal Capital Outlay | \$ | - | \$ | - | \$ - |
| TOTAL SENIOR CITIZENS: | <u>\$</u> | 29,550.00 | \$ | 34,550.00 | \$ 48,700.00 |
| 1.6 <u>CONTINGENCY</u> (GENERAL TOWN FUND) | | | | | |
| Contingency | \$ | 12,147.50 | \$ | 13,000.00 | \$ 14,300.00 |
| TOTAL CONTINGENCY | \$ | 12,147.50 | \$ | 13,000.00 | \$ 14,300.00 |

2. GENERAL ASSISTANCE FUND

| | CASH ON HAND, APRIL 1, 2015 | \$ | 190,936.00 | \$ | 159,123.58 | \$ | 159,123.58 |
|-----|--|----------------------|------------|----------|-----------------|----------|------------|
| | ESTIMATED REVENUES | | | | | | |
| | Net Property Tax Receipts | \$ | 82,343.68 | \$ | 82,000.00 | \$ | 82,000.00 |
| | Donations | \$ | - | \$ | - | \$ | - |
| | Interst Revenue | \$ | 225.65 | \$ | 150.00 | \$ | 150.00 |
| | Miscellaneous Revenue | \$ | - | ς ς | - | ς ς | - |
| | | <u> </u> | | <u> </u> | | <u> </u> | |
| | TOTAL ESTIMATED REVENUES: | \$ | 82,569.33 | \$ | 82,150.00 | \$ | 82,150.00 |
| | TOTAL ESTIMATED FUNDS AVAILABLE: | <u>\$</u> | 273,505.33 | \$ | 241,273.58 | \$ | 241,273.58 |
| | BUDGETED EXPENDITURES | | | | | | |
| 2 1 | Administration | ć | | ć | | ć | 69.010.00 |
| | Administration | \$ | 46,569.54 | \$ | 52,450.00 | \$ | 68,910.00 |
| 2.2 | Home Relief | \$ | 102,000.00 | \$ | 90,500.00 | \$ | 87,850.00 |
| | | Å | 440 560 54 | ~ | 4 4 2 0 5 0 0 0 | ~ | 456 760 00 |
| | TOTAL EXPENDITURES/APPROPRIATIONS | <u>\$</u> | 148,569.54 | \$ | 142,950.00 | \$ | 156,760.00 |
| | ESTIMATED CASH ON HAND, MARCH 31, 2016 | \$ | 124,935.79 | \$ | 98,323.58 | \$ | 84,513.58 |
| 2.1 | ADMINISTRATION (GENERAL ASSISTANCE FUND) | | | | | | |
| | | | | | | | |
| | PERSONNEL | | | | | | |
| | Salaries | \$ | 33,607.26 | \$ | 34,300.00 | \$ | 38,000.00 |
| | Employees Insurance | \$ | - | \$ | - | \$ | - |
| | Pension Contribution (I.M.R.F.) | \$ | 6,703.72 | \$ | 7,000.00 | \$ | 8,000.00 |
| | Unemployment Insurance | \$ | - | \$ | - | \$ | - |
| | Worker's Compensation | \$ | - | \$ | - | \$ | - |
| | Medicare | \$ | - | \$ | - | \$ | - |
| | Social Security Contribution (F.I.C.A.) | \$ | 2,571.00 | \$ | 2,625.00 | \$ | 2,910.00 |
| | Travel and Conference Expense | \$ | 30.00 | \$ | 100.00 | \$ | 500.00 |
| | Subtotal Personnel | \$ | 42,911.98 | \$ | 44,025.00 | \$ | 49,410.00 |
| | CONTRACTUAL SERVICES | | | | | | |
| | Nointononeo (Duildings) | ÷ | | ć | | ć | 1 000 00 |
| | Maintenance (Buildings) | \$ | - | \$ ¢ | - | \$ ¢ | 1,000.00 |
| | Maintenance (Equipment) | ې د | - | \$ ¢ | - | \$ ¢ | 1,000.00 |
| | Other Professional Services | ې د | - | \$ ¢ | - | \$ ¢ | 1,000.00 |
| | Telephone | \$ \$ \$ \$ | - | \$ | - | \$ | - |
| | Publishing | ې ح | - | \$ ¢ | - | \$ | 500.00 |
| | Printing | \$ | - | \$ | - | \$ | 500.00 |

| Rentals | \$ | - | \$ | - | \$ | - |
|--|--|--|--|--|--|--|
| Subtotal Contractual Services | <u>\$</u> \$ | - | \$ | - | \$ | 4,000.00 |
| COMMODITIES | | | | | | |
| Office Supplies | \$ | 167.08 | \$ | 1,000.00 | \$ | 1,000.00 |
| Operating Supplies | | - | \$ | - | \$ | 500.00 |
| Building Maintenance | \$ | - | \$ | - | \$ | 500.00 |
| Supplies (Equipment) | \$ | 3,490.48 | \$ | 3,500.00 | \$ | 4,500.00 |
| Subtotal Commodities | \$ \$ \$ \$ | 3,657.56 | \$ | 4,500.00 | \$ | 6,500.00 |
| OTHER EXPENDITURES | | | | | | |
| Miscellaneous Charges | \$ | - | \$ | - | \$ | 5,000.00 |
| Subtotal Other Expenditures | <u>\$</u> \$ | - | \$ | - | \$ | 5,000.00 |
| CAPITAL OUTLAY | | | | | | |
| Equipment | \$ | - | \$ | - | \$ | 4,000.00 |
| Subtotal Capital Outlay | \$ | - | \$ | - | \$ | 4,000.00 |
| | | | | | | |
| TOTAL ADMINISTRATION | \$ | 46,569.54 | \$ | 48,525.00 | \$ | 68,910.00 |
| TOTAL ADMINISTRATION 2.2 <u>HOME RELIEF</u> (GENERAL ASSISTANCE FUND) | \$ | 46,569.54 | Ş | 48,525.00 | Ş | 68,910.00 |
| | · | 46,569.54 | | 48,525.00 | \$ \$ | |
| 2.2 <u>HOME RELIEF</u> (GENERAL ASSISTANCE FUND) | \$ <u>\$</u> \$ | 46,569.54 | \$ <u>\$</u> \$ | 48,525.00 | \$ <u>\$</u> \$ | |
| 2.2 <u>HOME RELIEF</u> (GENERAL ASSISTANCE FUND) <u>PERSONNEL</u> | · | 46,569.54 | | 48,525.00 | \$ | - <u>-</u> |
| 2.2 <u>HOME RELIEF</u> (GENERAL ASSISTANCE FUND) <u>PERSONNEL</u> Subtotal Personnel | · | 46,569.54 | | 48,525.00 | \$ | - - 5,000.00 |
| 2.2 <u>HOME RELIEF</u> (GENERAL ASSISTANCE FUND) <u>PERSONNEL</u> Subtotal Personnel <u>CONTRACTUAL SERVICES</u> | \$ \$ \$ | 46,569.54 | \$ \$ \$ | 48,525.00 | \$\$ | - - |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services | \$ \$ \$ \$ | 46,569.54 | \$ \$ \$ \$ | 48,525.00 | \$ \$ \$ | - 5,000.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) | \$ \$ \$ \$ \$ | 46,569.54 | \$ \$ \$ \$ \$ \$ \$ | 48,525.00 | \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) | \$ \$ \$ \$ \$ \$ \$ | 46,569.54 | \$ \$ \$ \$ \$ \$ \$ \$ \$ | 48,525.00 | \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs | \$ \$ \$ \$ \$ \$ \$ \$ | 46,569.54 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 48,525.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ | 5,000.00 7,500.00 5,000.00 2,000.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs Dental Services | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 46,569.54 - - - - - - - - - - - - - 2,070.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ | 48,525.00 - - - - - - - - - - - - - - - 3,000.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 2,000.00 2,000.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs Dental Services Flat Grant (Cash) Fuel Utilities | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - 2,070.00 2,070.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - - - - - 3,000.00 3,000.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 2,000.00 2,000.00 500.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs Dental Services Flat Grant (Cash) Fuel | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - - - - - 2,070.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - - - - - - - - - - - - - | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 2,000.00 2,000.00 500.00 3,300.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs Dental Services Flat Grant (Cash) Fuel Utilities Shelter Transportation | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - 2,070.00 2,070.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - - - - - 3,000.00 3,000.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 2,000.00 2,000.00 3,300.00 3,300.00 |
| 2.2 HOME RELIEF (GENERAL ASSISTANCE FUND) PERSONNEL Subtotal Personnel CONTRACTUAL SERVICES Physician Services Hospital Services (In Patient) Hospital Services (Out Patient) Drugs Dental Services Flat Grant (Cash) Fuel Utilities Shelter | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - 2,070.00 2,070.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - - - - - - - - - - - 3,000.00 3,000.00 | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | - 5,000.00 7,500.00 5,000.00 2,000.00 2,000.00 3,300.00 3,300.00 44,000.00 |

COMMODITIES

| Food | \$ | 8,280.00 | \$ | 10,000.00 | \$ | 11,000.00 |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Personal Incidentals | \$ | 2,277.00 | \$ | 2,500.00 | \$ | 2,750.00 |
| Flat Grant (Cash) | \$ | - | \$ | - | <u>\$</u> | 500.00 |
| Subtotal Commodities | \$ | 10,557.00 | \$ | 12,500.00 | \$ | 14,250.00 |
| OTHER EXPENDITURES | | | | | | |
| Transient Cases (Contingencies) | <u>\$</u> | 6,000.00 | <u>\$</u> | 6,000.00 | <u>\$</u> | - |
| Subtotal Other Expenditures | \$ | 6,000.00 | \$ | 6,000.00 | \$ | |
| TOTAL HOME RELIEF | \$ | 57,750.00 | \$ | 64,500.00 | \$ | 87,850.00 |

Section 3: That the amount appropriated for township purposes for the fiscal year ending March 31, 2016 by fund shall be as follows:

| 1. | GENERAL TOWN FUND | \$ 2 | 1,089,208.00 |
|----|-------------------------|------|--------------|
| 2. | GENERAL ASSISTANCE FUND | \$ | 156,760.00 |
| 3. | INSURANCE FUND | \$ | - |
| 4. | SOCIAL SECURITY FUND | \$ | - |
| 5. | IMRF FUND | \$ | - |
| | TOTAL APPROPRIATION | \$ 1 | 1,245,968.00 |

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional by court decision or otherwise, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in section 2, constituting the total appropriations in the amount of ONE MILLION TWO HUNDRED FORTY-FIVE THOUSAND NINE HUNDRED SIXY-EIGHT DOLLARS AND NO/100 DOLLARS (1,245,968.00) for the fiscal year April 1, 2015 to March 31, 2016.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a cartified can't of the Budget & Appropriation Ordinance shall file with

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall file with the Cook County Clerk within 30 days after adoption.

| ADOPTED this th | e | _ day of | , | 2015, | by | the | BOARD | OF |
|-----------------------|--------------|-------------------|---|-------|----|-----|-------|----|
| TRUSTEES OF PALOS TOV | VNSHIP, Cook | County, Illinois. | | | | | | |
| AYES: | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| NAYS: | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| ABSENT: | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| - | | | | | | | | |
| | | | | | | | | |
| PALOS TOWNSHIP SUPER | RVISOR | | | | | | | |
| | | | | | | | | |

PALOS TOWNSHIP CLERK

(SEAL)



Quote/Order Form

| Organization Name: | Palos Township, IL | Quote Date: | 04/30/2015 |
|--------------------|--|--------------------|-----------------------------------|
| Contact Name: | Brent Woods | Quote Expiration: | 05/31/2015 |
| Billing Address: | 10802 S. Robert Rd. Palos Hills, IL 60465 | Subscription Term: | 12 Months Beginning 06/01/2015 |
| | | Billing Frequency: | Monthly |

| Item Description | Price |
|--|------------|
| AgendaPal Unlimited Monthly Subscription | \$300.00 |
| | |
| *Discount for subscription term commitment | (\$100.00) |
| Total Monthly Charge Beginning 6/1/2015 | \$200.00 |

You are purchasing the AgendaPal subscription outlined above. The pricing listed is for the specified subscription term and will be billed at the specified frequency. Your subscription includes unlimited users and technical support.

YOUR AGENDAPAL SUBSCRIPTION INCLUDES THE FOLLOWING FEATURES: Number of Users – Unlimited Meeting Types/Frequency – Unlimited Create Meetings – Included Submit/Add Agenda Items – Included File Attachments – Included Create Agendas – Included Create Agenda Packets – Included Item Approval Workflow(s) – Included Create Minutes – Included Automated Web Publishing of Agenda – Included Automated Web Publishing of Agenda Packet – Included Automated Web Publishing of Minutes – Included Your subscription will automatically renew for a term equal to the subscription term outlined above unless notice to not renew is received a minimum of thirty (30) days prior to the end of the then current subscription term as per the Master Subscription Agreement outlined below.

Please select one of the payment methods outlined below by checking the box next to your desired option.

CREDIT CARD PAYMENT OPTION

By selecting this option, you authorize AgendaPal Corporation to charge the credit card listed below for the charges outlined in this Order Form as per the terms and conditions outlined in this Order Form and Agreement.

| Card Type (circle one): | MasterCard | Visa | |
|----------------------------------|-------------|------|-----------|
| Card Number: | | | |
| Expiration Date: | | | CVC Code: |
| Cardholder Name: | | | |
| Card Billing Street Address: | | | |
| Card Billing City, State & ZIP/P | ostal Code: | | |

INVOICE OPTION

By selecting this option, you authorize AgendaPal Corporation to invoice you for the monthly charges outlined in this Order Form and Agreement.

Check this box if you prefer to be billed for the full subscription term rather than monthly

Your Purchase Order/Blanket PO Number (optional): ______

MASTER SUBSCRIPTION AGREEMENT

THIS AGREEMENT ("AGREEMENT") GOVERNS YOUR PURCHASE AND ONGOING USE OF THE SERVICES DEFINED HEREIN.

IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS AND CONDITIONS, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICES.

1. DEFINITIONS

"Services" means the online, Web-based applications and platform provided by Us via http://www.agendapal.com, http://agendapal.cloudapp.net, http://agendapal.cloudapp.net, and/or other designated websites as described in the User Guide, that are ordered by You under an Order Form, including associated offline components but excluding Third Party Applications.

"Third-Party Applications" means online, Web-based applications, and offline software products that are provided by third parties, interoperate with the Services, and are identified as third-party applications. For the purposes of this Agreement, the Microsoft Windows Azure hosting platform, where the Services are hosted and operate, is considered a third-party application.

"Users" means individuals who are authorized by You to use the Services and who have been supplied user identifications and passwords by You (or by Us at Your request). Users may include but are not limited to Your employees, consultants, contractors and agents; or third parties with which You transact business.

"We," "Us" or "Our" means AgendaPal Corporation.

"You" or "Your" means the company or other legal entity for which you are accepting this Agreement.

"Your Data" means all electronic data or information submitted by You to the purchased Services.

2. USE OF THE SERVICES

2.1 Our Responsibilities. We shall: (i) provide to You basic support for the purchased Services at no additional charge, and/or upgraded support if purchased separately, (ii) use commercially reasonable efforts to make the purchased Services available 24 hours a day, 7 days a week, except for: (a) planned downtime (of which We shall give at least 8 hours notice via the purchased Services or email and which We shall schedule to the extent practicable during the weekend hours from 9:00 p.m. Central time Friday to 6:00 a.m. Central time Monday), or (b) any unavailability caused by circumstances beyond Our reasonable control, including without limitation, acts of God, acts of government, flood, fire, earthquakes, civil unrest, acts of terror, strikes or other labor problems (other than those involving Our employees), Failure or downtime in Third-Party, or Internet service provider failures or delays, and (iii) provide the purchased Services only in accordance with applicable laws and government regulations.

2.2. Your Responsibilities. You shall (i) be responsible for Users' compliance with this Agreement, (ii) be solely responsible for the accuracy, quality, integrity and legality of Your Data and of the means by which You acquired Your Data, (iii) use commercially reasonable efforts to prevent unauthorized access to or use of the Services, and notify Us promptly of any such unauthorized access or use, and (iv) use the Services only in accordance with the User Guide and applicable laws and government regulations. You shall not (a) make the Services available to anyone other than Users, (b) sell, resell, rent or lease the Services, or (c) use the Services to store or transmit infringing, libelous, or otherwise unlawful or tortious material.

2.3. Usage Limitations. Services may be subject to other limitations, such as, for example, limits on disk storage space, on the number of calls You are permitted to make against Our application programming interface, and,

for Services that enable You to provide public websites, on the number of page views by visitors to those websites. Any such limitations are specified in the User Guide and/or Order Form and incorporated herein by reference.

3. FEES AND PAYMENT FOR PURCHASED SERVICES

3.1. Service Fees. You shall pay all fees specified in all Order Forms hereunder. Except as otherwise specified herein or in an Order Form, (i) fees are quoted and payable in United States dollars (ii) fees are based on services purchased and not actual usage, and (iii) payment obligations are non-cancelable and fees paid are non-refundable. Service subscription fees are based on monthly periods that begin on the subscription start date and each applicable renewal term unless otherwise stated in any applicable order form.

3.2. Invoicing and Payment. You will provide Us with valid and updated credit card information, or with a valid purchase order or alternative document reasonably acceptable to Us. If You provide credit card information to Us, You authorize Us to charge such credit for all Services listed in the Order Form for the initial subscription term and any renewal subscription term(s). Such charges shall be made in advance, either monthly or in accordance with any different billing frequency stated in the applicable Order Form. If the Order Form specifies that payment will be by a method other than a credit card, We will invoice You in advance. Unless otherwise stated in the Order Form, invoiced charges are due upon receipt of the invoice or the date listed on the invoice, whichever is later.

3.3. Taxes. Unless otherwise stated, Our fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). You are responsible for paying all Taxes associated with Your purchases hereunder. If We have the legal obligation to pay or collect Taxes for which You are responsible under this paragraph, the appropriate amount shall be invoiced to and paid by You, unless You provide Us with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, We are solely responsible for taxes assessable against it based on Our income, property and employees.

4. PROPRIETARY RIGHTS

4.1. Reservation of Rights. Subject to the limited rights expressly granted hereunder, We reserve all rights, title and interest in and to the Services, including all related intellectual property rights. No rights are granted to You hereunder other than as expressly set forth herein.

4.2. Ownership of Your Data. As between Us and You, You exclusively own all rights, title and interest in and to all of Your Data.

4.3. Suggestions. We shall have a royalty-free, worldwide, transferable, sublicenseable, irrevocable, perpetual license to use or incorporate into the Services any suggestions, enhancement requests, recommendations or other feedback provided by You, including Users, relating to the operation of the Services.

5. WARRANTIES AND DISCLAIMERS

5.1. Our Warranties. We warrant that the Services shall perform materially in accordance with the User Guide. For any breach of either such warranty, Your exclusive remedy shall be as provided in Section 7.3 (Termination for Cause) and Section 7.4 (Refund or Payment upon Termination) below.

5.2. Mutual Warranties. Each party represents and warrants that it has the legal power to enter into this Agreement.

5.3. Disclaimer. EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

6. LIMITATION OF LIABILITY

6.1. Limitation of Liability. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY YOU HEREUNDER OR, WITH RESPECT TO ANY SINGLE INCIDENT, THE LESSER OF (USD) \$100,000 OR THE AMOUNT PAID BY YOU HEREUNDER IN THE 12 MONTHS PRECEDING THE INCIDENT. THE FOREGOING SHALL NOT LIMIT YOUR PAYMENT OBLIGATIONS UNDER SECTION 3 (FEES AND PAYMENT FOR PURCHASED SERVICES).

6.2. Exclusion of Consequential and Related Damages. IN NO EVENT SHALL EITHER PARTY HAVE ANY LIABILITY TO THE OTHER PARTY FOR ANY LOST PROFITS OR REVENUES OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, COVER OR PUNITIVE DAMAGES HOWEVER CAUSED, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, AND WHETHER OR NOT THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE FOREGOING DISCLAIMER SHALL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW.

7. TERM AND TERMINATION

7.1. Term of Agreement. This Agreement commences on the date You accept it, or otherwise stated in thisOrder Form and Agreement, and continues for the Term of Purchased Service Subscriptions outlined in section7.2 below. If You elect to use the Services for a free trial period and do not purchase a subscription before the end of that period, this Agreement will terminate at the end of the free trial period.

7.2. Term of Purchased Service Subscriptions. Service subscriptions purchased by You commence on the start date specified in the applicable Order Form and continue for the subscription term specified therein. Except as otherwise specified in the applicable Order Form, all Services subscriptions shall automatically renew for additional periods equal to the expiring subscription term, unless either party gives the other notice of non-renewal. The per-unit pricing during any such renewal term shall be the same as that during the prior term unless We have given You written notice of a pricing increase at least thirty (30) days before the end of such prior term, in which case the pricing increase shall be effective upon renewal and thereafter.

7.3. Termination for Cause. A party may terminate this Agreement for cause: (i) upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.

7.4. Refund or Payment upon Termination. Upon any termination for cause by You, We shall refund You any prepaid fees covering the remainder of the term of all subscriptions for Services after the effective date of termination. Upon any termination for cause by Us, You shall pay any unpaid fees covering the remainder of the term of all Order Forms after the effective date of termination. In no event shall any termination relieve You of the obligation to pay any fees payable to Us for the period prior to the effective date of termination.

7.5. Return of Your Data. Upon request by You made within 30 days after the effective date of termination of a purchased Services subscription, We will make available to You for download a file of Your Data in comma separated value (.csv) format along with attachments in their native format. After such period, We shall have no obligation to maintain or provide any of Your Data and shall thereafter, unless legally prohibited, delete all of Your Data in Our systems or otherwise in Our possession or under Our control.

7.6. Surviving Provisions. Section 3 (Fees and Payment for purchased Services), 4 (Proprietary Rights), 5.3 (Disclaimer), 6 (Limitation of Liability), 7.4 (Refund or Payment upon Termination), 7.5 (Return of Your Data), 8 (Who You Are Contracting With, Notices, Governing Law and Jurisdiction) and 9 (General Provisions) shall survive any termination or expiration of this Agreement.

8. WHO YOU ARE CONTRACTING WITH, NOTICES, GOVERNING LAW AND JURISDICTION

8.1. General. Who You are contracting with under this Agreement, who You should direct notices to under this Agreement, what law will apply in any lawsuit arising out of or in connection with this Agreement, and which courts can adjudicate any such lawsuit, is outlined below:

You are contracting with:

AgendaPal Corporation

Notices should be addressed to:

For AgendaPal:

AgendaPal Corporation ATTN: Contracts Administrator 11101 Spicewood Parkway Austin, TX 78750

| For You: | |
|---|---|
| Company: | |
| Attention: | |
| Physical Address: | |
| City/State/ZIP: | |
| | |
| The governing law is: | |
| Laws of the State of | _ and controlling United States federal law |
| | |
| The courts having exclusive jurisdiction are: | |

Courts located in ______.

8.2. Manner of Giving Notice. Except as otherwise specified in this Agreement, all notices, permissions and approvals hereunder shall be in writing and shall be deemed to have been given upon: (i) delivery by a reputable overnight carrier, or (ii) the fifth business day after mailing via certified mail, return receipt requested, with the United States Postal Service. Notices to cancel your subscription may be made by one of the methods outlined above or by emailing billing@agendapal.com.

8.3. Agreement to Governing Law and Jurisdiction. Each party agrees to the applicable governing law above without regard to choice or conflicts of law rules, and to the exclusive jurisdiction of the applicable courts above.

8.4. Waiver of Jury Trial. Each party hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement.

9. GENERAL PROVISIONS

9.1. Relationship of the Parties. The parties are independent contractors. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the parties.

9.2. No Third-Party Beneficiaries. There are no third-party beneficiaries to this Agreement.

9.3. Waiver and Cumulative Remedies. No failure or delay by either party in exercising any right under this Agreement shall constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.

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9.4. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.

9.5. Assignment. Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld). Notwithstanding the foregoing, either party may assign this Agreement in its entirety (including all Order Forms), without consent of the other party, to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets not involving a direct competitor of the other party. A party's sole remedy for any purported assignment by the other party in breach of this paragraph shall be, at the non-assigning party's election, termination of this Agreement upon written notice to the assigning party. In the event of such a termination, We shall refund to You any prepaid fees covering the remainder of the term of all subscriptions after the effective date of termination. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties, their respective successors and permitted assigns.

9.6. Entire Agreement. This Agreement, including all exhibits and addenda hereto and all Order Forms, constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and either signed or accepted electronically by the party against whom the modification, amendment or waiver is to be asserted. However, to the extent of any conflict or inconsistency between the provisions in the body of this Agreement and any exhibit or addendum hereto or any Order Form, the terms of such exhibit, addendum or Order Form shall prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in Your purchase order or other order documentation (excluding Order Forms) shall be incorporated into or form any part of this Agreement, and all such terms or conditions shall be null and void.

For AgendaPal:

| Signature: | Title: |
|------------|--------|
| | |
| Name: | Date: |
| | |
| For You: | |
| Signature: | Title: |
| | |
| Name: | Date: |

STATE OF ILLINOIS)) S COUNTY OF COOK)

) SS.

RESOLUTION 2015-03-R

PALOS TOWNSHIP

RESOLUTION OF THE TOWN OF PALOS, COOK COUNTY, ILLINOIS REAPPOINTING PALOS FIRE PROTECTION DISTRICT TRUSTEE TODD THIELMANN

WHEREAS, the Fire Protection District Act, 70 ILCS 705/0.02 et seq., (hereinafter "the Act") provides for the creation of fire protections districts and the appointment of a members of board of trustees for the government and control of the affairs and business of a fire protection district incorporated under the Act; and

WHEREAS, Palos Fire Protection District (hereinafter "the District") operates under the government and control of a five-member Board of Trustees; and

WHEREAS, the Palos Township Board of Trustees has received the request for the reappointment of Todd Thielmann to the office of Trustee of Palos Fire Protection District for the term commencing on the first Monday of May 2015 and ending the first Monday of May 2017, provided his successor has been selected and qualified; and

WHEREAS Todd Thielmann has been found to be a fit and qualified person for the appointment to the position of North Palos Fire Protection District Trustee; and

WHEREAS Todd Thielmann shall upon adoption of the Resolution file his oath of office and bond in such sum as the District may determine. NOW THEREFORE, BE IT RESOLVED BY THE PALOS TOWNSHIP BOARD

OF TRUSTEES, Cook County, Illinois, that Todd Thielmann be and he is hereby appointed to serve as a Trustee of North Palos Fire Protection District for the term commencing the first Monday of May 2015 and until the first Monday of May 2017.

BE IT FURTHER RESOLVED that this resolution shall be if full force from and after its adoption as required by law.

ADOPTED this 28th day of May, 2015.

ATTEST:

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Supervisor, Town of Palos, Cook County, Illinois

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Clerk, Palos Township